## Cook Group – Website Privacy Policy

This Website Privacy Policy is provided by Cook Group Incorporated ("the Company"). It contains information about our practices for collecting, using and safeguarding the information you provide to us through this website.

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## Personal Information

You may browse the Company's website without providing any personal information. However, in order to access certain options, offers or services on our site, you will be asked to provide relevant personal information, such as to process your enrollment or provide the service or information you are seeking. You always have the option of unsubscribing from our programs at any time. Occasionally, we may invite you to participate in a survey or poll such as providing feedback about our site content, services, or products. Your responses will be anonymous unless you choose to provide your contact details so that we can provide you with additional information regarding the survey.

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### Sharing Your Information

Consistent with applicable laws and requirements, the personal information that you provide to us through this website may be combined with other information that we hold about you from other sources, used by the Company for marketing and promotional purposes, and/or shared with other companies within the Cook Group. We may also share some of it with third party business partners who assist us with our initiatives (such as order fulfillment or improving our site). When we do, we require those third parties to adopt measures to protect your information in a manner consistent with this Policy. We do not rent or sell your information or otherwise share it with any non-affiliated third party for their own use.

There may also be limited types of legal situations where we are required to share some of your information, such as in the event of a transfer of ownership of the business, in connection with regulatory or legal matters, where required for safety and security, or as otherwise required or permitted by law. When we do, we limit the transfer to the information that is relevant under the circumstances and, to the extent possible, require the recipient to uphold an equivalent level of protection for the data.

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### E.U.-U.S. Safe Harbor Certification

Two of our Companies, MED Institute, Inc. and Cook MyoSite Incorporated have certified their compliance with the U.S. Department of Commerce's U.S.-EU and U.S.-Swiss Safe Harbor

Frameworks. In doing so, these Cook companies have committed to uphold the Safe Harbor requirements and principles that are set forth by the U.S. Department of Commerce with respect to the collection, use, and retention of clinical research participant personal information pertaining to residents of the European Union member countries and Switzerland. Cook MyoSite Incorporated has also certified to the U.S. and Swiss Safe Harbor frameworks for purposes of its customer data. The Safe Harbor Principles are: notice, choice, onward transfer, security, data integrity, access, and enforcement. To learn more about the Safe Harbor program, and to view the certification of these companies, please visit <u>http://www.export.gov/safeharbor/.</u> If you have questions about the Safe Harbor privacy procedures or practices of these companies, or believe that your information has been mismanaged, you can contact us using the information provided below.

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## Cookies and Web Tracking

Like most companies, we use "cookies" and other non-personal technologies on our websites. "Cookies" are pieces of computer information that are temporarily stored on the browser you are using, when you visit this website. They do not identify the person using the computer or otherwise affect the computer, but rather tell us such things as how many users visited our site, the pages accessed, and whether there were any technical problems or delays that you experienced in loading pages that you were trying to view. By collecting this information, we learn how best to tailor our websites for our visitors and ensure that they are functioning properly.

Some types of cookies, such as those used to ensure integrity when making purchases through our website, serve an essential function and the websites cannot work properly without them. Where such essential cookies are used, they cannot be disabled if the visitor wants to use that function of our site. Other types of cookies, such as browser and flash cookies, don't identify you as an individual but may enhance your online experience by saving your preferences while you are visiting a particular site so that you do not need to reset them each time you visit the website.

We also use certain web analytics to monitor web traffic and related trends regarding our websites. As is the case with cookies, this information does not identify the visitor but only provides statistical information to us so we can evaluate our site and continuously improve it.

You can decline any browser or flash cookie by resetting your web browser so that it does not accept these technologies. However, doing so means you may not be able to take full advantage of all our website features. Please see additional information about our practices for using cookies and similar technologies by clicking on our cookies notice and disclosure statement which is available through this website. You can also learn more about these technologies by going to <u>www.aboutcookies.org</u>.

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# Safeguarding Your Information

Consistent with applicable laws, we have adopted reasonable and appropriate measures that are designed to safeguard the confidentiality of your information and protect it from loss, misuse, alteration, destruction or unauthorized access. Despite our efforts, please note that there always remains some risks that your data can be improperly accessed, including, for example, during your

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# Changes to This Policy

We encourage you to review this Policy periodically when you return to our site as we may update it from time to time, consistent with changes to our practices, new requirements, and new security risks and safequards. The changes become effective upon posting, and those that relate to the use of personal information apply to information collected after posting.

Linked Sites

believe they have been compromised.

Policies for Children

your data for any marketing purpose.

Our website contains links to third-party ("external") websites. Cook Group Incorporated does not endorse or make any representations or warranties for the accuracy of content located on linked external websites. Cook Group Incorporated is not responsible for any linked external website's privacy policies, content, products, data collection procedures, materials, software, business activities,

# Right of Access, Correction or Objection

We take reasonable steps to ensure that your personal information on file with us is accurate and up-to-date. In that regard, we invite you to contact us to update your information if it changes, such as your email address, so that you can continue to receive information from us that you have requested. In accordance with applicable laws, you may also access or request correction of the information that we have retained about you, or request that we delete your information. There are certain exceptions that apply. As noted above, you always have the right to withdraw consent to use

This website is not intended to collect or maintain any information from children under the age of 13. If we learn that we collected any information from anyone under the age of 13, we will purge it immediately, except for responding to a question or inquiry on a one-time basis from the individual. Back to top

If you need to update or correct your personal information profile you may do so directly on our website or by contacting us as the address below.

transmission of the information to us. We kindly remind you to safeguard any passwords and user IDs that you may obtain to use restricted sections of our sites, and to contact us immediately if you

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etc.

# Contact Us

If you have any questions or if you have a complaint about our data privacy practices, please contact us at the address below:

Global Corporate Privacy Office Cook Group Incorporated P.O. Box 1608 Bloomington, Indiana 47402 USA

Phone: (812) 331-1025 Toll Free: (800) 457-4500 Toll Free FAX: (800) 554-8335

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